

Regulations for the Implementation of the International Student Exchange Program of the International College of Innovation, National Chengchi University

Approved by the 1st College Affairs Faculty Meeting in the 2nd semester of the academic year 2023, on February 13

- § Article 1. This regulation is instituted to ensure the equity of selection process and protect student's rights for international mobility.
- § Article 2. The International Student Exchange Program of the International College of Innovation(hereinafter referred to as this program) is based on the academic cooperation agreements between our college and its sister schools, the "National Chengchi University Guidelines for Studying Abroad" and "National Chengchi University Regulations for Credit Exemption".
- § Article 3. Eligibility:
1. Students are qualified to apply for overseas exchange should their eligibilities meet Article 3 of the "National Chengchi University Guidelines for Studying Abroad".
 2. On principality, Non-R.O.C citizens cannot apply for an overseas exchange with universities of their home country or region of residence.
 3. Overseas Chinese Citizens cannot apply for an overseas exchange with universities from their residential areas.
 4. Students without the R.O.C.(Taiwan) citizenship, or those who enrolled as overseas Chinese students, students from mainland China, or international students cannot apply for an overseas exchange with universities in Mainland China.
 5. Students under Taiwan Scholarships of the Ministry of Education are not eligible for overseas exchange.
- § Article 4. The college reserves the right to select outbound exchange students through a thorough review of submitted documents and may employ additional methods as deemed necessary. The specific documents required for submission shall be determined by the college. The aforementioned review process will be carried out by an examination committee established by the college. The committee members, consisting of two to four faculty members at the rank of assistant professor or above, will be appointed by the Dean.
- § Article 5. Review Methods:
1. English Proficiency Test Result: accounts for 35% of the overall evaluation grade.
 2. Application Documents Review: accounts for 65% of the overall evaluation grade.
- § Article 6. Upon submission of the application, students are required to adhere to the priorities for the selection of host universities as indicated in

their initial application. They shall not request a change in the established priorities or demand alterations to the application results. Any such requests or demands will result in automatic disqualification of the student from the selection process.

- § Article 7. Students must submit a deposit of NTD 5,000 within the stated period and the “Agreement & Declaration Form for Overseas Exchange.” Students under age 20 will also need to submit warrants from their legal proxy (custodians) to ensure their applications conform with the overarching rules of this regulation and other contingent rules. Students who fail to conform to the regulations above will be disqualified from the application.
- § Article 8. Once the selection list of exchange students has been approved and announced after the meeting, the selected students may not, for any reason, apply for retaining eligibility or request changes to the exchange period without the consent of both the college office (International College of Innovation) and host universities.
- § Article 9. Admitted students who wish to forfeit overseas exchange study should sign the “Statement to Forfeit Overseas Exchange Study.” Their qualification will be revoked automatically and shall not reserve rights for further retention. Furthermore, selected students who submit the forfeiture statement cannot apply for overseas exchange to the same regions in three years unless there are any untoward circumstances. And this shall be taken effect starting from the day of announcements for students selected for the overseas exchange program.
- § Article 10. Each admitted student should pay a deposit of NTD 5,000 and be paid with a refund without accumulated interests after fulfilling regulations stated in §Article 11. The said deposit will not be refunded should one fails to comply or demand a change of overseas exchange period without further notice. Students who have obtained qualification as exchange students must still complete registration and tuition payment procedures at NCCU during their study abroad period. Students who are not currently enrolled, on leave of absence, or have already graduated from our university will have their qualification as exchange students revoked.
- § Article 11. Should there be circumstances when the host university rejects the issuance of admission for overseas exchange or when other untoward events occur, the university shall not bear the subsequent liabilities for the postponement or annulment of overseas exchange. Furthermore, students who engage in overseas exchange should also be obliged to National Chengchi University regulations, partner universities, and domestic laws of the countries visited.
- § Article 12. Students should submit reports and transcripts to the ICI office two months after returning from their overseas exchange studies. Students should also attend activities held by the host universities during their exchange period and enclose proof of evidence or attendance certificates with their reports.
- § Article 13. All the regulations contingent on enrollment, tuition payments, course selections, and credits transferals shall comply with the “National Chengchi University Guidelines for Studying Abroad”. In addition, any forms of exchange studies (i.e., digital learning or other

means to replace in-person teachings) are considered to be overseas exchange de facto. Therefore, students are required to complete the application process for overseas exchanges.

§ Article 14. Students who obtain multiple admissions, whether from the university level, college level, or the University System of Taiwan, can only engage in overseas exchange with one university. Those who disregard the regulation mentioned will be disqualified from the college-level admission for overseas exchange.

§ Article 15. This regulation will come into effect and be promulgated upon approval of the ICI college committee. Same procedures shall be followed when further amendments are required.