

National Chengchi University Undergraduate Early Graduation Application Form

- I. According to Article 50 of the National Chengchi University Academic Regulations (“the Regulations”), undergraduate students with outstanding academic performance, who have completed the required credits for their department one semester or one academic year prior to the completion of the prescribed period of study, may be allowed to graduate early.
- II. Article 51: Students with excellent academic performance who meet the following requirements may apply for early graduation during the intended graduation semester. The application must be submitted to their respective department and, upon approval by the Department Affairs Committee, forwarded to the Office of Academic Affairs for processing.
 - A. The weighted average of academic grades (excluding the semester of early graduation) is above 80, or the student's ranking is within the top 20% of students in their department and year.
 - B. Students with no disciplinary records, or a conduct grade of 80 or an A and above in every semester. Students approved for early graduation according to the previous paragraph must have an academic average of 80 or above during the graduation semester, and their conduct grades must meet the standards outlined in subparagraph 2 of the previous paragraph. Each department may establish stricter standards regarding the academic performance requirements outlined in the previous two paragraphs.
- III. Students who have applied for flexible study terms due to project-based service (or have completed their service, including discharge or suspension) and have fulfilled the necessary graduation credits in accordance with their department's graduation requirements, may apply to the department for early graduation by one semester or one academic year. They are not subject to the limitations set forth in Article 51 of the Regulations.
- IV. The application period spans from the add/drop deadline, as delineated in the academic calendar for each semester, to the course withdrawal deadline.

Student's Section : (Please complete this section personally and submit it for review by your department before forwarding it to the Registration Section at the Office of Academic Affairs for processing.)

Name			Student ID		
Contact number			Application Date		
Department	College	Department	Group	year of study	
Double major	Department		Group		
Minor	Department	Group	Department	Group	
The Academic Year and semester of intended to graduate		The Fall / Spring semester of Academic Year _____			

Eligibility Review Section :

Department's Comments	<input type="checkbox"/> Reviewed and passed by the Department in the Fall / Spring semester of the Academic Year _____ at the Department Affairs Meeting. <input type="checkbox"/> Students with flexible study terms for special service projects are exempt from the Department Affairs Meeting approval.	Department Chairperson (signature)	
Registration Section	<p>1. Upon review, it is confirmed that the student has completed _____ semesters (excluding the current semester) and meets the requirements stipulated in Article 51 of the Academic Regulations. The student is expected to complete all required courses and credits for graduation by the Fall / Spring semester of the Academic Year _____, thus qualifying for early graduation. It is proposed that the student be temporarily listed as a prospective graduate for the semester in question. If the student meets the requirements specified in Article 51, Paragraph 2 of the Academic Regulations at the end of the semester, and if the average grade point of the semester's academic performance is above 80 points, early graduation will be granted, and a bachelor's degree will be conferred. ※Students scheduled to graduate in the current semester who opt for overseas courses must also achieve an average score of 80 or above after the conversion of their grades.</p> <p>Registration Section 's Review Comments:</p> <input type="checkbox"/> The weighted average of academic grades (excluding the semester of early graduation) is above 80, or the student's ranking is within the top 20% of students in their department and year. <input type="checkbox"/> Students with a conduct grade of 80 or an A and above in every semester. <input type="checkbox"/> For this semester, it is required to pass the _____ course with an average score of or above 80. <input type="checkbox"/> Other special conditions: <p>2. Upon review, it has been found that the student is eligible under the University's Flexible Study Terms for Military Service regulations, has completed _____ semesters (excluding the current semester), and is expected to complete all required courses and credits for graduation by the Fall / Spring semester of the Academic Year _____.</p> <p>Processing Clerk : _____ Section Director : _____</p>		
Secretary of Academic Affairs Office		Vice President for Academic Affairs	